

September 25, 2018

Addendum #1

RFP 2018-001

Fresh Produce

Questions and Answers

Question #1

Can you provide us with an example for the following documents we need to submit for this request: 7-

A detailed description of notification, hold and recall procedures Respondent would perform, in the event of a food product and/or supply recall;

Answer #1

No set format is required. Bidders may submit their current recall policy/procedure, or provide a description of the actions it will take in the event that a product is recalled.

Question #2

Can you provide us with an example for the following documents we need to submit for this request: 10-

A statement by Respondent disclosing potential and/or pending material litigation;

Answer #2

No set format is required. The response may include a brief description of the litigation and the expected outcome.

Question #3

Could we please get the 6 month usage on all items in all bids as soon as possible? This will help us achieve the 6 month locked in price.

Answer #3

A revised Exhibit is provided along with **annual usage**:

Item Number	Item Description	Pack Quantity	Annual Usage in Cases
1	Apples Red #138	40# CS	400
2	Oranges (No Stickers)	40# CS	1800
3	Bananas	40# CS	900
4	Red Bell Pepper Diced 1/4"	5# Tray	240
5	Pico de Gallo - mild	20# Tub	400
6	Cucumber Rounds, Sliced	5# tray	400
7	Carrot Sticks 4" x 3/8"	5# bag	1200
8	Cantaloupe Chunks 1/2" cube	5# gallon	700
9	Watermelon Chunks 1" cube	5# gallon	800
10	Honeydew Diced 1/2" cube	20# tub	300
11	Spinach Cleaned	2.5# bag	240
12	Zucchini Sticks 4" x 3/8"	10# bag	400
13	Tomato Diced	5# tray	250
14	Green Bell Pepper Diced 1/4"	5# tray	240
15	Orange Navel	113 ct	1800

Question #4

Can you send me the link on where would I see all the questions and information for this request? I can only see the bid.

Answer #4

Bids are not posted, just RFPs. RFPs are posted on NHA's "Business Center" tab under "Current RFP Opportunities." Here is where the RFP is posted:

<http://www.neighborhoodhouse.org/about-us/procurement/current-rfp-opportunities/#sthash.B1Dumu5O.dpbs> Once the addendums with questions and answers are posted, links will appear directly beneath each pertinent RFP with a link. For example, the Paper Goods & Supplies RFP currently has two addendums listed. Here is a screen shot to provide an example of what to look for once the Fresh Produce addendum(s) are posted:

SAMPLE:



Question #5

Would this be available in the same link when the questions are answered?

Answer #5

Questions and answers will appear here under the Fresh Produce RFP:

<http://www.neighborhoodhouse.org/about-us/procurement/current-rfp-opportunities/#sthash.B1Dumu5O.dpbs>.