NEIGHBORHOOD HOUSE ASSOCIATION

5660 Copley Drive • San Diego, CA 92111

Developing children, families and future leaders of our communities through empowerment, education and wellness from our house to yours.

JOB ANNOUNCEMENT

MENTAL HEALTH OUTREACH GERIATRIC SPECIALIST

REPOSTED: June 16, 2016 **APPLICATION DEADLINE: OPEN UNTIL FILLED**

No. of Positions:	1	**Union Status:**	Non-Union
Starting Pay:	$33.88- $34.73 p. hr.	**No. of Weeks:**	52
Hours of Work:	M-F 8:30a- 5:00pm	**Status/ Hours:**	Full Time/ Exempt
Location:	286 Euclid Ave. Ste. 207 SD, CA 92114	**Dept. Program:**	Project Enable

Basic Job Assignment:

Under general supervision of the Program Manager, Geriatric Specialty, the Mental Health Outreach Geriatric Specialist provides and/or coordinates psycho-social services for the mental health needs of older adults 60 years of age and older; and performs related work as required. The Mental Health Outreach Geriatric Specialist position is a senior outreach position that provides services primarily in the clients' homes. This position does not provide services in a hospital or clinic.

Employment Requirements:

The ideal candidate is a self-motivated, independent worker who possesses a thorough and comprehensive understanding of the information and techniques needed to diagnose and treat human injuries, diseases, and deformities including symptoms, treatment alternatives, drug properties and interactions, and preventive health-care measures, and medical emergency procedures specific to the older adult population; human behavior and performance; individual differences in ability, personality, and interests; learning and motivation; psychological research methods; and the assessment and treatment of behavioral and affective disorders; Professional nursing principles (RN Only), procedures and techniques used in the care and treatment of long-term rehabilitation, geriatric and/or psychiatric patients; Medical and psychological terminology; State of California laws and regulations for the nursing profession or licensed clinical profession; Federal, state and local legislation and regulations related to psychiatric, geriatric and/or rehabilitative patient care and treatment and agency/contract guidelines within areas of responsibility. The ideal candidate will have the ability to: Maintain accurate written records and sensitive and confidential information, charts and reports of client activities and progress; Establish and maintain effective working relationships with clients, care givers and fellow staff members; communicate effectively, both orally and in writing; Observe, access, and evaluate client behavior, medical condition and care; Compile information and prepare reports; Evaluate clients and assist in development of care plans; Provide appropriate client referrals; Respond appropriately to medical emergencies; Operate a computer using word processing, spreadsheet and database software applications, and operate other standard office equipment; Maintain composure in situations which require a high degree of sensitivity, tact and diplomacy; and has demonstrated experience working with individuals from various socio-economic, cultural, and ethnic backgrounds.

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Qualifications:

- A valid RN, MFT, or LCSW license issued by the state of California; ***AND***
- At least two years of full-time experience in a psychiatric and/or geriatric facility preferred; ***OR***
- An equivalent combination of training and experience. *A B.S.N. will substitute for one year of the stated experience. An M.S.N. will substitute for two years of the stated experience.*
- CPR certification must be obtained within the first 90 days of employment;

Example of Major Functions:

- Conduct on/off-site assessment and intervention;
- Provides outreach to and on-site intervention at various senior-related agencies; Facilitates psycho-social group sessions; plans and leads peer discussion groups;
- Establish a client care coordination plan setting health goals, specific to the older adult population;
- Teach clients and possibly family members about a client's condition and how to promote self-care skills;
- Collaborate with other health care professionals and service providers to ensure optimal client care;
- Coordinate or conduct educational programs or in-service training sessions on topics related to older adults;
- Develop or assist others in development of care and treatment plans;
- Maintain departmental policies, procedures, objectives, or infection control standards;
- Support the client in transitioning to their primary care provider, physicians, or other health care providers; perform discharge planning for clients and support in primary care integration;
- Within scope of practice, monitor or evaluate medical conditions of clients in collaboration with other health care professionals;
- Observe, interview, and assess clients to identify care needs;
- Plan, evaluate, or modify treatment programs based on information gathered by observing and interviewing patients, or by analyzing patient records;
- Prepare reports to document clients' care activities;
- Present clients with information required to make informed health care and treatment decisions;
- Read current literature, talk with colleagues, or participate in professional organizations or conferences to keep abreast of developments in nursing;
- Performs various administrative functions involved in client care and in program management;
- Writes progress notes on each program client;

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APPLICATION SUBMITTAL INSTRUCTIONS:

Applications may be obtained at 5660 Copley Drive, San Diego, 92111; 841 S. 41st Street, San Diego 92113; or on the Agency website at www.neighborhoodhouse.org. Completed applications may be mailed or delivered to the Human Resources Department at 5660 Copley Drive, San Diego, CA 92111 or scanned/ emailed to: **recruiting@neighborhoodhouse.org.**

Applications must be fully completed (per instructions), signed, and dated when submitted. Any applicable supplemental application questions must be attached to the application at the time the application is submitted. All statements on the application will be subject to verification and investigation prior to employment. In order for your education or certification(s) to be considered, you must attach a copy of your degree transcripts, diploma, or foreign equivalency report and/ or certification to your application. If you are selected for further consideration official degree transcripts may be requested. Please only submit the documents required.

NOTE: Only those candidates being considered will be contacted for an interview and reasonable accommodations may be made to enable individuals with qualified disabilities to perform the essential functions of job on a case by case basis.

BENEFITS:

Eligible positions receive the following benefits: Vacation; sick leave; 13 holidays; 2 personal days and 4 days bereavement leave; medical; dental; life and disability insurance; Social Security and Retirement Plan.

INTRODUCTORY PERIOD:

All regular appointees serve 6 months introductory period.

CITIZENSHIP/IMMIGRATION STATUS:

In accordance with the Immigration Reform and Control Act of 1986, Neighborhood House Association hires only U.S. citizens and others lawfully authorized to work in the U.S.

This Job Announcement is not an offer of employment. The provisions of this job announcement do not constitute an express or implied contract. Any of the provisions contained in this job announcement may be modified or revoked without notice. Any person who is hired may voluntarily leave their employment upon giving proper notice, and may be terminated by the Agency at any time and for any reason. Any oral or written statements to the contrary are hereby expressly disavowed and should not be relied upon by any prospective or existing employee.

Please note that offers of employment are only valid if they are made by the Human Resources Department