



INTAKE FORM

Mortgage Modification & Mortgage Scam Assistance

CONTACT INFORMATION

First _____ Last _____ Middle _____

Street _____

City _____ State _____ Zip Code _____

(_____) _____ - _____ (_____) _____ - _____ (_____) _____ - _____
Home Work Other/Cell

Preferred Contact Type

- Home Phone Work Phone Cell Phone

Preferred Language in Household _____ Email _____

MORTGAGE SCAM ALERT

Check if you have paid any up-front fees for loan modification assistance or have been a victim of a loan scam.

I have receive loan modification scam alert reporting information: _____
Initial here

CASE DATA

Total Number of Co-Applicants 1 2 3 4 5

Referral Source: How did you hear about us? (Check all that apply)

- | | | | |
|---|---------------------------------------|--|--------------------------------|
| <input type="checkbox"/> Staff/Board Member | <input type="checkbox"/> News Article | <input type="checkbox"/> Lender | <input type="checkbox"/> Other |
| <input type="checkbox"/> Family/Friend | <input type="checkbox"/> Radio | <input type="checkbox"/> TV | |
| <input type="checkbox"/> Walk-In | <input type="checkbox"/> FHA | <input type="checkbox"/> Univision 17 | |
| <input type="checkbox"/> HUD | <input type="checkbox"/> Realtor | <input type="checkbox"/> City of _____ | |
| <input type="checkbox"/> NW Sac Website | | | |

Race (Check all that apply)

- | | |
|---|---|
| <input type="checkbox"/> American Indian/Alaskan Native | <input type="checkbox"/> Native Hawaiian/Pacific Islander |
| <input type="checkbox"/> Asian | <input type="checkbox"/> White |
| <input type="checkbox"/> Black/African American | <input type="checkbox"/> Other/Multiple Race |
| <input type="checkbox"/> Hispanic | |

How many people are in your home? _____

- | | | |
|--|------------------------------------|---------------------------------------|
| Gender | <input type="checkbox"/> Male | <input type="checkbox"/> Female |
| Who is considered the Head of Household? | <input type="checkbox"/> Applicant | <input type="checkbox"/> Co-Applicant |
| Are you a Veteran? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Are you Foreign Born? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Age _____ Birth Date _____/_____/_____

CASE DATA (continued)

Are you Disabled? Yes No

Is your Dependent Disabled? Yes No

Education

College High School/GED None
 Primary Vocational

Marital Status Single Married

What is your approximate yearly income? \$ _____

What County do you currently live in? _____

Current Residence? Own Rent

Social Security Number

_____-_____-_____

CO-APPLICANT

First Last Middle

Street

City State Zip Code

(_____) _____ - _____ (_____) _____ - _____ (_____) _____ - _____
Home Work Other/Cell

Are you Disabled? Yes No

Social Security Number

_____-_____-_____

Relationship to Primary Customer

Brother Employer Father Husband
 Mother Sister Wife Other

Race (Check all that apply)

American Indian/Alaskan Native Native Hawaiian/Pacific Islander
 Asian White
 Black/African American Other/Multiple Race
 Hispanic

Birth Date ____/____/____

Email

Gender Male Female

Are you a Veteran? Yes No

Are you Foreign Born? Yes No

ADDITIONAL INFORMATION

Household Type

- Female-headed single-parent Married with dependents Single Adult
 Male-headed single-parent Married without dependents Two or more unrelated adults
 Other

Default Reason

- Business venture failed Increase in expense Not in default
 Death of a family member Increase in loan payment Poor budget management
 Divorce/Separation Loss of income Reduction in income
 Other Medical Issues

Employer

Title

Date Start

Busines Type

Monthly Gross Income

Monthly Net Income

Housing Arrangement Homeowner with a mortgage Homeowner with mortgage paid off

SERVICE DISCLOSURE (Please Review)

Neighborhood House Association (NHA) is a housing counseling agency, certified by the Department of Housing and Urban Development (HUD), to offer assistance in guiding you through the foreclosure prevention/loan modification process. We are not a legal firm and do not offer legal advice. Your legal rights regarding a delinquent status of your loan or bankruptcy considerations should be discussed with an attorney. Tax consequences of foreclosure or pre-foreclosure sales should be discussed with a qualified tax professional.

Should you decide to sell your home as a way of avoiding foreclosure, you have a right to choose your own real estate agent, lending institution, and all other real estate industry professionals. Taking part in our group or individual counseling services does not require you to use any of our real estate or mortgage services, or use the services of anyone that we may refer to you.

PRIVACY POLICY (Please Review)

We at Neighborhood House Association HUD Housing Counseling Services value your trust and are committed to the responsible management, use and protection of personal information. This notice describes our policy regarding the collection and disclosure of personal information. Personal Information, as used in this notice, means information that identifies an individual personally and is not otherwise publicly available information. It includes personal financial information such as credit history, income, employment history, financial assets, bank account information and financial debts. It also includes your social security number and other information that you have provided us on any applications or forms that you have completed.

Information We Collect

We collect personal information to support our lending operations, financial counseling and to aid you in shopping for and obtaining a home mortgage from a conventional lender. We collect personal information about you from the following sources:

- Information that we receive from you on applications or other forms,
- Information about your transactions with us, our affiliates or others,
- Information we receive from a consumer reporting agency, and
- Information that we receive from personal and employment references.

Information We Disclose

We may disclose the following kinds of personal information about you:

- Information we receive from you on applications or other forms, such as your name, address, social security number, employer, occupation, assets, debts and income;

PRIVACY POLICY (Cont'd)

- Information about your transactions with us, our affiliates or others, such as your account balance, payment history and parties to your transactions; and
- Information we receive from a consumer reporting agency, such as you credit bureau reports, your credit history and your creditworthiness.

To Whom We Disclose

We may disclose your personal information to the following types of unaffiliated third parties:

- Financial service providers, such as companies engaged in providing home mortgage or home equity loans,
- Others, such as nonprofit organizations involved in community development, but only for program review, auditing, research and oversight purposes.

We may also disclose personal information about you to third parties as permitted by law.

Prior to sharing personal information with unaffiliated third parties, except as described in this policy, we will give you a opportunity to direct that such information not be disclosed.

Confidentiality & Security

We restrict access to personal information about you to those of our employees who need to know that information o provide products and service to you ad help them do their jobs, including underwriting and servicing of loans, making loan decisions, aiding you in obtaining loans from others, and financial counseling. We maintain physical and electronic security procedures to safeguard the confidentiality and integrity of personal information in our possession and to guard against unauthorized access. We use locked files, user authentication and detection software to protect your information. Our safeguards comply with federal regulations to guard your personal information.

Directing Us Not to Make Disclosures to Unaffiliated Third Parties

If you prefer that we not disclose personal information about you to unaffiliated third parties, you may opt out of those disclosures, that is, you may direct us not to make those disclosures (other than disclosures permitted by law).

- If you wish to opt out of disclosures to unaffiliated third parties other than nonprofit organizations involved in community development, you may check Box 1 on the attached Privacy Choices Form.
- If you wish to opt out of disclosures to nonprofit organizations involved in community development that are used only for program review, auditing, research and oversight purposes, you may check Box 2 on the attached Privacy Choices Form.

SIGNATURE

I/We understand the information provided above and give authorization to Neighborhood House Association HUD Housing Counseling Services to enter information in my file to a data collection system, and open files which may be monitored and reviewed for compliance purposes. In addition I/We give authorization to pull my/our credit records for the purpose of evaluation and progress monitoring.

Customer

Date

Joint Customer

Date

The information we collect through our Intake Form is used to aid us in assisting you and evaluating our programs and services. Unless you provide direct written consent we do not disclose your personal information to any unaffiliated third parties other than for required program auditing. If you have any questions or concerns please feel free to discuss them with any of our Housing Counselors.



FOR OFFICE USE ONLY

Assigned Counselor

Service Type

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www.neighborhoodhouse.org



Intake Form
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