



EMPLOYMENT OPPORTUNITY

NEIGHBORHOOD HOUSE ASSOCIATION

5660 Copley Drive • San Diego, CA 92111 • (858) 715-2642

PSYCHIATRIC REGISTERED NURSE (GERIATRIC SPECIALTY)

1113-0710-OC

**SALARY GRADE /
RANGE:**

Range: 54.5 \$24.94796- \$30.39667 Per hour

EMPLOYMENT

One 0.55FTE – 0.65FTE position available with Neighborhood House Association Project Enable Program (286 Euclid Ave. Su. 102, San Diego, 92114).

APPLICATION SUBMITTAL INSTRUCTIONS:

This position is opened until filled

Submitted application must be fully completed (per application instructions), signed and dated. Submit copy of qualifying documents to be considered.

Applications and job announcements may be obtained at the above address; 841 South 41st Street, San Diego, CA 92113; or you may refer to www.neighborhoodhouse.org.

JOB DUTIES and RESPONSIBILITIES:

Conduct in-home/off-site assessment and intervention; Provides outreach to and on-site intervention at various senior-related agencies; Facilitates psycho-social group sessions; plans and leads peer discussion groups; establish a client care coordination plan setting health goals, specific to the older adult population; teach clients and possibly family members about a client's condition and how to promote self-care skills; collaborate with other health care professionals and service providers to ensure optimal client care; coordinate or conduct educational programs or in-service training sessions on topics related to older adults; develop nursing service philosophies, goals, policies, priorities, or procedures; develop or assist others in development of care and treatment plans; evaluate the quality and effectiveness of nursing practice or organizational systems; identify training needs or conduct training sessions for nursing students/community health care workers; maintain departmental policies, procedures, objectives, or infection control standards; support the client in transitioning to their primary care provider, physicians, or other health care providers; perform discharge planning for clients and support in primary care integration; monitor or evaluate medical conditions of clients in collaboration with other health care professionals; observe, interview, and assess clients to identify care needs; plan, evaluate, or modify treatment programs based on information gathered by observing and interviewing patients, or by analyzing patient records; prepare reports to document clients' care activities; present clients with information required to make informed health care and treatment decisions; read current literature, talk with colleagues, or participate in professional organizations or conferences to keep abreast of developments in nursing; performs various administrative functions involved in client care and in program management; maintains medical updates on each client in compliance with County requirements; updates service plans; writes progress notes on each program client; maintains and orders nursing supplies; disposes of medical waste as necessary

QUALIFICATIONS:

Education, Experience & Training:

At least two years of full-time registered nursing experience in a psychiatric and/or geriatric facility or an equivalent combination of training and experience. A B.S.N. will substitute for one year of the stated experience. An M.S.N. will substitute for two years of the stated experience. Candidates should have completed specialized training, work experience, or certification in geriatric care or an advanced gerontological nursing degree. Bilingual English/Spanish preferred

QUALIFICATIONS (continued):

Knowledge of: Knowledge of the information and techniques needed to diagnose and treat human injuries, diseases, and deformities. This includes symptoms, treatment alternatives, drug properties and interactions, and preventive health-care measures, specific to the older adult population; human behavior and performance; individual differences in ability, personality, and interests; learning and motivation; psychological research methods; and the assessment and treatment of behavioral and affective disorders; basic supervisory principles and practices; professional nursing principles, procedures and techniques used in the care and treatment of long-term rehabilitation, geriatric and/or psychiatric patients; medical and psychological terminology; State of California laws and regulations for the nursing profession; Federal, state and local legislation and regulations related to psychiatric, geriatric and/or rehabilitative patient care and treatment and agency/contract guidelines within areas of responsibility; medical emergency procedures; current medical procedures, medications and equipment.

Ability to: Assign, schedule, review and evaluate the work of assigned staff/volunteers; anticipate and plan necessary in-service training and education; maintain accurate written records, charts and reports of client activities and progress; establish and maintain effective working relationships with clients, care givers and fellow staff members; communicate effectively, both orally and in writing; observe, access and evaluate client behavior, medical condition and care; compile information and prepare reports; evaluate clients and assist in development of care plans; provide appropriate client referrals; respond appropriately to medical emergencies; operate a computer using word processing, spreadsheet and database software applications, and operate other standard office equipment.

Licenses; Certificates & Special Requirements: A valid Registered Nurse license issued by the state of California. Failure to maintain such license will be cause for termination. Current CPR certification. Valid California Class C driver's license, which must be maintained throughout employment in this class, is required at time of appointment, or the ability to arrange necessary and timely transportation for field travel. Employees in this class will be required to use their own vehicle.

PHYSICAL & MENTAL DEMANDS:

While performing the duties of this job, the employee is regularly required to sit, walk or stand for long periods; talk or hear in person; use hands to finger, handle, feel or operate standard office equipment; reach with hands and arms. Specific vision abilities required by this job include close vision and the ability to adjust focus; Use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; observe and interpret situations; learn and apply new information or skills; perform work on multiple, concurrent tasks; and interact with program management, staff, clients, client care givers and others encountered in the course of work. The employee may have occasional contact with abusive and physically violent patients.

APPLICATIONS OF CANDIDATES WHO DO NOT MEET THE STATED POSITION REQUIREMENTS WILL NOT BE CONSIDERED. ONLY THOSE CONSIDERED FOR INTERVIEW WILL BE CONTACTED.

The provisions of this job announcement do not constitute an expressed or implied contract.

SUBMISSION OF APPLICATIONS

Applications must be filled out completely and legibly. Applications may be submitted in person or by mail. All statements on the application will be subject to verification and investigation prior to employment. When a closing date is indicated, applications must be received by or before 4:30 p.m. on that date, unless otherwise stated on this job announcement.

POSITIONS REQUIRING DEGREE/ CREDENTIAL

Where required, an official transcript from an accredited college/university and/or Credential must accompany the application. Applicants who fail to comply with this requirement will not be eligible for interview.

BENEFITS

Vacation; sick leave; 13 holidays; 2 personal days and 4 days bereavement leave; medical; dental; life and disability insurance; Social Security and Retirement Plan.

HOURS

Unless otherwise stated in this job announcement, the normal workweek is eight (8) hours per workday for five (5) workdays (i.e., 40-hours per workweek), although the actual hours of work in the workday may vary between 6 a.m. – 11 p.m. Occasional weekend work may be required.

INTRODUCTORY PERIOD

All non-professional positions have an initial introductory period of six (6) months, and all Union professional positions have an initial introductory period of nine (9) months.

CITIZENSHIP/IMMIGRATION STATUS

In accordance with the Immigration Reform and Control Act of 1986, Neighborhood House Association hires only U.S. citizens and others lawfully authorized to work in the U.S.